

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

Remimeo HCO POLICY LETTER OF 2 NOVEMBER 1967  
HCO Exec. Sec Hat  
Org Exec Sec Hat  
Dist Sec Hat  
Dept of PI Hats  
Dept of Clearing Hats  
Dept of Success Hats

DISTRIBUTION DIVISION, DEPARTMENTS  
OF PUBLIC INFORMATION, CLEARING AND SUCCESS

The following is to be posted in Organizations of 50 or less staff members in accordance with HCO Policy Letter of February 28, 1966 entitled, "Danger Condition Data, Why Organizations Stay Small":

DEPARTMENT OF PUBLIC INFORMATION

Director of Public Information

PUBLIC RELATIONS SECTION

Public Relations In-charge

Public Lectures Promotion Clerk

Public Lecturer

Public Programmes Clerk

Road Show Manager

BOOK PROMOTION SECTION

Book Promotion In-charge

Book Store Promotion Clerk

Advertising Placement Clerk

Advertising Copy Writer

Advertising Layout Artist

Book Salesman

INFO PACK SECTION

Info Pack Section In-charge

Info Pack Stock Clerk

Info Pack Mail Clerk

Mailing List Procurement Clerk

Duplisticker Typist

PE SECTION

PE Section In-charge

PE Promotion Clerk

Public Receptionist

Public Reception Display Clerk

PE Lecturer

CONGRESS SECTION

Congress Manager

Congress Planning Clerk

Congress Promotion Clerk

Congress Quarters Clerk

Congress Drill Clerk

Congress Floor Sales Manager

DEPARTMENT OF CLEARING

Director of Clearing

FIELD STAFF MEMBER SECTION

Field Staff Member Officer

FSM PERSONNEL UNIT

- FSM Personnel In-charge
- FSM Appointment Clerk
- FSM Personnel Training Supervisor
- FSM Personnel Records Clerk

FSM COMMUNICATION UNIT

- FSM Communication In-charge
- FSM Communicator for WUS
- FSM Communicator for EUS
- FSM Communicator for AF
- FSM Communicator for ANZO
- FSM Communicator for Other Areas

FSM PROMOTION UNIT

- FSM Promotion In-charge
- FSM Promotion Planning Clerk
- FSM Supply Clerk

FSM AWARD UNIT

- FSM Award Clerk

FSM FILE UNIT

- FSM Files Clerk

FRANCHISE SECTION (WW only)

- Franchise Officer
- Franchise Communicator

GROUP SECTION

- Communicator to Groups
- Group Programmes Clerk

BASIC COURSES SECTION

- Basic Courses In-charge
- HAS Promotion Clerk
- HQS Promotion Clerk
- Dianetic Co-audit Promotion Clerk
- Extension Course Supervisor

DEPARTMENT OF SUCCESS

- Director of Success

CASE SUCCESS SECTION

- Case Success In-charge
- Case Success Interviewer
- Case Success Compilations Clerk
- Case Success Records Clerk
- Case Success Publication Liaison

APPLICATIONS SECTION

- Applications In-charge
- Industrial Applications Clerk
- Personnel Applications Clerk
- Sales Applications Clerk
- Other Activities Applications Clerk
- Applications Record Clerk

ANALYSIS SECTION

- Analysis In-charge
- Info Pack Response Statistical Clerk
- Best Seller Statistical Clerk
- Congress Statistical Clerk
- Ad Response Statistical Clerk

NEW CIVILIZATION SECTION

New Civilizations In-charge

Political Liaison

CHAPLAINS SECTION

Chaplain

Chaplains Court Arbiter

Chaplains Court Clerk

Chaplains Court Files Clerk

Sunday Services Promotion Clerk

Chaplains Sunday Services Assistant

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Mary Sue Hubbard  
The Guardian WW  
For L. RON HUBBARD  
Founder